



## TOWN OF CAMBRIDGE

(802) 644-2251

[www.TownofCambridgeVT.org](http://www.TownofCambridgeVT.org)

### **SELECT BOARD MEETING** **Monday, December 19, 2016** **TOWN CLERK'S OFFICE - JEFFERSONVILLE, VT**

#### **Agenda:**

Approve minutes of December 5<sup>th</sup>

6:30 pm	Board of Abatement	McCawley 2015 Tax changes Kestrals Timeshares et al v. Cambridge
7:00 pm	Julie Hammond	State Police Contract review and renewal
7:15	Kate McCuin Clark	Cambridge Recreation Board
7:30	Finance Committee	2017 Budget Review

Attendees: Dana Sweet, Larry Wyckoff, Mark Schilling, Sally Reynolds, Muriel McCuin, Munro Brook, Ron Elliott, Cora Conly, Julie Hammond, Eric Small, Kate McCuin Clark, Bernie Juskiewicz, Nancy Putnam, Rick Marsh, Terry McCuin.

Meeting called to order at 6:30pm. Motion to approve the minutes of December 5th. Seconded, so voted.

The Board of Abatement followed-up on the McCawley review from November 21<sup>st</sup>. Muriel McCuin stated that the proposed change was reviewed by appraiser Tom Vickery and the lister's calculations and adjustment for 2015 were in order. After a discussion concerning landowner acceptance, a motion was made to approve the adjustment and refund. Motion seconded, so voted.

The BOA then heard the proposed adjustment for 2016 tax year in the case of Kestrals et al, vs. Town of Cambridge. It was explained that the 2015 adjustment would have to be approved by the court in final settlement. After a discussion of the 2016 and 2017 budget impact, a motion was made to accept the proposed settlement and adjustments; seconded, so voted. The listers were asked to describe the current reappraisal process for 2017, covering all condos and timeshares in town. This process was instituted to prevent similar challenges like Kestrals et al. The process has just begun and the listers could offer little insight on the impact to 2017 Grand List values and taxes at this time.

Sgt. Julie Hammond presented a contract for the first half of 2017, and reviewed staff and statistics for the previous year. Rates and hours remain the same and would be revisited in six months. Julie discussed coverage and welcomed input on community needs. Larry questioned if we were actually getting income from traffic violations. Mark explained that small payments were received. Julie said

that she thought the amount changed when the judicial bureau changed the percentage returned to towns.

Kate McCuin Clark and Eric Small gave an update on the activities of the Recreation Board. They are planning changes and new programs, and are still looking for one new member. A discussion took place concerning the focus of the soccer program, their increased budget request, and the costs to participants. The Select Board also inquired about an inventory of existing equipment. They also discussed the ski program, basketball, field scheduling, grounds maintenance, and both temporary and permanent solutions for storage and concessions. The recreation budget request for 2017 is \$13,529.770. The Select Board thanked Eric, Kate and their board for their renewed efforts.

The Finance Committee presented their review and recommendations. One concern is flow-throughs, when a certain group budgets funds to be given to another. Finance would like these line items to come directly from each group. The Select Board agreed and the FC will warn, then refuse these in future budgets. The Finance Committee would like to make their function a year-round process rather than an end-of-year analysis, and the Select Board agreed. Establishing general spending parameters, committee budget guidelines, Fire and Rescue capital plans, employee benefit plans, the Green Mountain Transit subsidy, Development Review Board, and the impact of reassessment were all given as examples of potential committee review. The committee indicated a need for additional and replacement members, and the Select Board welcomed their recommendations. The Select Board accepted the Finance Committee recommendations as attached to these minutes.

#### **Other Business:**

Bernie Juskiewicz is establishing a meeting with the principals possibly involved in the Pumpkin Harbor Road raising and Lamoille riverbank stabilization projects. Potential dates were discussed and the scheduled meeting will be announced. Terry McCuin will provide an estimate on painting and maintenance of the town garage buildings. The Board signed a Collateral Assignment of Lease for the solar farm which has no impact on the Town's agreement. The Board received a recommendation from the Planning Commission to name Carroll Peters as Administrative Officer for the Development Review Board at agreed pay. Moved, seconded, so voted. The Board reviewed a revised Subdivision Fee Schedule, and asked for a comparison to current fees. Mark Schilling described a new Asset Holding Account with individual funds, which will replace a number of the individual bank accounts now maintained by the town. The Board has received the first draft of a Capital Plan proposed for Fire Company equipment replacement. Larry will review and respond to the Fire Company. The constables submitted a revised fee schedule for dog ordinance violations. The Select Board agreed to warn the changes to the public and schedule a public meeting.

Mark K Schilling  
Cambridge Town Clerk / Treasurer



# TOWN OF CAMBRIDGE

(802) 644-2251

www.TownofCambridgeVT.org

## FINANCE COMMITTEE MEETINGS MINUTES

TOWN CLERK'S OFFICE - JEFFERSONVILLE, VT

### December 5-13, 2016

In a series of four meetings, the Finance Committee met with representatives of various organizations and received their budget requests for the 2017 fiscal year.

	2017 Request	2016 Appropriation
Arts Council	\$ 4,000.00	\$ 4,000.00
Conservation Commission	\$ 2,500.00	\$ 3,050.00
Rail Trail Committee (new)	\$ 9,860.00	\$ 3,580.00
Cambridge Cares (new)	\$ 2,000.00	\$ -
CEDAC	\$ 6,800.00	\$ 12,600.00
Cambridge Connections	\$ 10,000.00	\$ 10,000.00
Fire Company	\$ 120,193.00*	\$ 115,139.00
Rescue Squad	\$ 145,000.00	\$ 145,000.00
Recreation Board	\$ 13,530.00*	\$ 10,072.00
Library	\$ 52,391.00	\$ 50,618.00
Special Investigations Unit (new)	\$ 2,362.00	\$ -

**Notes:** The Cambridge Rail Trail Committee, Cambridge Cares & Lamoille County Special Investigations Unit are new requests for 2017. A previous request of \$3,580 for Cambridge Greenway trail maintenance was included under the Conservation Commission in the 2015 Town Report. This is now shown under the Rail Trail Committee.

The Finance Committee recommends to the Select Board the 2017 requests as listed above.

Bernie Juskiewicz  
Finance Committee Chair

Mark K Schilling  
Cambridge Town Clerk / Treasurer