

**Cambridge Planning Commission Meeting Minutes- DRAFT until approved in subsequent PC meetings.**

Start: 6:40pm. September 19, 2016 Attendees: Richard W, Brian A., Jill R., WarnerB., April E.,

**Review Agenda:** Additional Items:

**Presentation from LCPC:** Lea Kilvadyova is here to present to us. Recently worked for the town of Johnson. Now at LCPC and excited to work with other towns. Lea has been in touch with Michael about a Municipal planning grant for the update of our Town Plan 2018. Lea has a plan for us to proceed. They can also offer Municipal Consultation to make sure we know what the state expects in the Town Plan. Lea handed out a summary of the legislative changes we need to be aware of when updating the town plan. Application for the municipal planning grant is due by 10/30. LCPC will assist with the application along with Select board approval. OCT 3<sup>RD</sup> is select board meeting that we can get approval for the resolution form. Michael will make sure Mark Schilling has that on agenda for 10/3 for select board approval.

Lea also shared a brochure "Planning for Prevention" regarding substance abuse and how we can be more proactive in our town. Lea also shared a state checklist for Flood Resilience for communities.

**Review past mtg minutes:**

Jill followed up on WW-5-7183 and come to find out it was a separate lot from prior to DRB and even though not a separate tax bill or listers' card it was a previous lot and the owner does not have to go thru the DRB for subdivision.

Michael met with Carol Peters regarding open issues of August meeting minutes and all is moving forward.

The meeting minutes were reviewed and approved for August 2016.

**Review Mail:** Richard noticed that a WWP amended from the State of VT for a property located in Jeffersonville village and there is no CC for the Village of Jeffersonville Planning commission. Michael M will scan a copy to Jean J. and Jan S. and see if they do get a copy and if not make sure they get future copies. Jill received a letter for the Conservation commission and will give that to Justin Marsh.

**Review Updated Admin Officer job description:** Michael has updated the job position description and still has a few open items as to who this person reports too and confirmation that the Flood Hazard regulations would be enforced as well. We need to reach out and find candidates but it would help to know better about the hours and hourly pay to finalize job description; **Michael will get that information.**

**Review Subdivision Regulations:** Michael asked the DRB for input and no response and asked the AO, Carol for input and received a lot of important info. LCPC has received this information as well. More discussion is needed. Brian made a motion to table to next months meeting with a review of all the information and it was approved. **ALL Please take the time to review Carol Peter notes before next meeting and Brian and Werner will look closer and be prepared next meeting.**

Meeting ended at 8:05 pm.