

**Cambridge Planning Commission Meeting Minutes- DRAFT until approved in subsequent PC meetings.**

Start: 6:40pm. June 20, 2016 Attendees: Richard W, Doug B, Michael M, Brian A., Jill R., Werner B.

**Review Agenda:** Additional Items: Cambridge Planning Commission Leadership Succession

**Review past mtg minutes:** May mtg minutes reviewed and approved.

**Review Mail:** All mail deemed not in need of action.

**Solar Project Screening Conversation:** Mail from Fairfax describing proposed Solar project screening requirements initiated a discussion about whether or not solar screening requirements should be something to explore in Cambridge.

What does the public here want?

Is solar screening (bylaws, regs, whatever) a form of zoning?

How do solar projects different from other forms of development in Cambridge that we do not choose to apply bylaws to/zone?

Could we even apply screening regs/bylaws if we don't have zoning or other screening bylaws/regs- this speaks to state guidance that says solar screen bylaws cannot be more difficult than existing commercial/industrial bylaws? Need to follow up with Seth on this aspect, but Brian A. says Seth J had mentioned if we do this, our screen bylaws would perhaps have "less teeth" if we don't have other bylaws.

Jill R. suggested that during the Town Plan revision process- likely beginning next year with LCPC- we could take on the solar screening issue. Gather public input and go from there.

Another option is simply to call a public meeting or two to gather input from the public anytime. Or just put it on our agenda.

**Update to PC on DRB Administrative Officer work:** We must revisit the original ad posted by Selectboard that was written 10+ years ago. Seth J will work with the PC to develop an outreach list. Michael M has already reached out to Westford Planner and no interest there, but will let us know if someone is interested. The PC will require a formal letter of interest and resume and to interview any interested parties going forward. The DRB should be part of all interviews.

So far no qualified interest from the ad the SB posted. The SB asked Carroll Peters to fill in as interim. Carroll has made it clear he is not applying for the job, but happy to help out for the time being.

**Update to PC on Subdivision regs process:** The SB is okay with the PC going through another public process to revise the subdivision regulations again. Seth J will work with the PC on this process. We are waiting for DRB final review and additional proposed changes from them before taking to public- likely sometime this fall.

**PC Leadership Succession Planning:** Michael M suggested it was past time for a change in leadership at the PC. He will be wanting to leave the chairpersonship in the coming months and wanted the PC members to begin thinking about who will replace. The PC members feel this would be a good time to begin following the bylaws which call for a chair, vice chair and secretary. Michael will stay on the PC and assist through transitions. This conversation will be ongoing.

**Meeting Adjourned:** 7:40