

# 5/2/2011 Meeting Minutes

posted May 7, 2011, 1:54 PM by Pierre Lemieux [ updated May 7, 2011, 2:04 PM ]

## Attendees:

- Michael Moser
- Jill Richardson
- Pierre Lemieux

- Effective now, previous meeting minutes will be printed, reviewed and approved at each meeting.
- A way to track various opportunities (grants, etc.) will be needed in order for the CPC to be most efficient.
- Enhancement grant pre-application letter due by 6/3/2011. Final application due end of August 2011. Training sessions will be available soon to guide us on how to apply.
- Municipal Planning Grant - Status Update: Draft survey for seeking community input needed soon. Tentative date for next community input meeting Wednesday May 25th at 6:30PM at Cambridge Health Center conference room (to be confirmed).

## Action items:

- Homework for CPC members; Jill to read the foundation grant package, Pierre to read the transportation grant package. Both will report back on contents at next meeting.
- Pierre to setup a list in this site to track grant opportunities. List should include fields for tracking due dates, requirement for letter of intent, source of information, agency, grant usage (i.e. transportation, infrastructure, etc.)